



## Student Lunch at the International School of Hellerup

A lunch service is now available to ISH students from Pre-k to DP2. The lunch service is compulsory for all PreK students but students in Kindergarten to DP2 will need to sign up to receive lunch.

### Lunch subscription options and costs

There are two subscription options to choose from:

1. **ANNUAL STUDENT LUNCH OPTION.** By selecting this option, you will agree that ISH can add DKK 475 to your monthly invoice for the full school year. In the first year (2019-2020 school year) the amount of DKK 475 will be added to the invoice for a period of 8 months. *Note:* November and December 2019 will be charged in the December invoice. Usually the subscription is for 11 months excluding July. This year we started on 4 Nov with lunch, so this year's annual subscription is for 8 months only.
2. **FIXED TERM STUDENT LUNCH OPTION.** By selecting this option, you will agree that ISH can add DKK 525 to your monthly invoice for a specific period. For the first year (2019-2020 school year) the amount of DKK 525 will be added to your invoice for 2 months (Nov to Dec 19). *Note:* November and December 2019 will be charged in the December invoice. Usually the fixed term subscription is from Aug to Dec (5 months) and Jan to Jun (6 months) excluding July. Parents will need to reregister in December to subscribe for the next term.

Please note the subscription fee has been calculated on the number of school days and divided into a monthly rate. Therefore it is a flat-rate each month, even though we may have vacation days in that month.

### How do I sign up?

We will open up a registration window at the beginning of each school year and again in December for the following term. Parents will be notified on Managebac when the subscription window is open. Registration is only possible during these times.

Parents can subscribe their child(ren) by completing the [online registration form](#). Please make sure you answer a form for each child.

All new students will have the opportunity to subscribe at enrollment.

### What is for lunch?

We strive to serve a healthy and nutritious lunch. We will serve a variety of hot, cold or packed lunches - depending on the season and the available produce.

There are two lunch options available every day – a general option as well as a vegetarian option. This is also complemented by salads and breads with lactose-free butter. *Please note*, all meat used is Halal.

The menu will be published each week on the ISH website: <http://ish.dk/school-life/school-lunch-service/>

Although lunch is served at the school, we still encourage parents to pack healthy snacks for the students, and also send a water bottle to school that can be kept at the school and used by the students to quench their thirst during the day.



### **When is lunch served?**

Our lunches are served from Monday to Friday at different times for the different class groups. Times differ for different groups but a general guideline of lunch times can be obtained from your class teacher.

It's important to note that when class field trips, half days (days when the school closes at 12:00) and whole school outdoor events such as Olympics day and Motions Day occur, parents will need to provide a packed lunch for their child that day.

### **Allergies and dietary requirements**

It is crucial that you share any allergies and dietary requirements with us. If your child has any allergies, please contact the school at [lunch@ish.dk](mailto:lunch@ish.dk) before signing up. The team will then be able to confirm if the lunch service can cater to your child's needs.

Unfortunately we cannot accommodate severe allergies and therefore people with this unfortunate situation should not use the lunch service.

### **How do I cancel or unsubscribe?**

You can only cancel or unsubscribe at the end of a subscription period. Should you want to cancel or unsubscribe before the period has ran out and you remain enrolled at the school, you will pay for the full period. Should you move or leave the school you will be eligible to cancel the lunch subscription without having to complete the full subscription (as part of the withdrawal process).

### **A few practical things to know**

- Should our cook be sick or absent, ISH will make sure that lunch is still served. On these days the menu may not be as rich as it usually is, but ISH will make sure that it is always at a good standard.
- There will be no refunds for lunches missed by student(s) due to illness or any other reason.
- We will continuously evaluate the Student Lunch standard and service.

### **Who is my contact at the school for any lunch related matters?**

Should you have any lunch related matters to discuss please send an email to [lunch@ish.dk](mailto:lunch@ish.dk) for general questions relating to the Student Lunch service at ISH.

*Last updated 28 November 2019.*