



Attendance:

PTA Committee: Karolina MacAulay, Ellen Kjerkegaard

Parents: 25

Welcome by Karolina (meeting started 16.05)

PTA Committee - Karolina

We are hoping to build a strong PTA Committee this year and we need more parents to get involved in order for the PTA to run smoothly. We are looking for candidates for the following roles:

- Chair
- Vice Chair
- Treasurer
- Secretary
- Event Coordinator(s)

Descriptions for each role are available here: <http://ish.dk/parents/pta/committee/>. If you would like to volunteer for a role, please contact Karolina at pta@ish.dk. If there are more than one candidate for a position, and election will be held at the next PTA meeting.

Parent Volunteers - Karolina

We are looking for parent volunteers who are willing to help out at various PTA run events and activities. A big thank you to everyone who signed up as volunteers at the meeting. If you would like to add your name to the parent volunteer e-mail list, and receive email notifications when someone in the PTA or at the school is looking for parent volunteers, please contact Karolina at pta@ish.dk.

Class Parents - Karolina

Thank you to everyone who volunteered as class parents at the PYP parent information evenings. You can find more information about the responsibilities of the class parent on our website: <http://ish.dk/parents/pta/class-parents/>. Guidelines and more detailed information for class parents will be posted on this page soon. If you have any questions or concerns regarding your role as a class parent, you are welcome to contact the PTA class "grandmother", [Ellen Kjerkegaard](mailto:Ellen.Kjerkegaard@ish.dk) for support.

PTA Communications - Karolina

Information from the PTA is shared through a number of channels:

- PTA Meetings. We hold monthly general meetings, where all parents are welcome to attend and take part in the discussions together with participating teachers. The

dates for all upcoming PTA meetings are posted on the PTA section of the school website. You will receive an invite via ManageBac one week prior to each meeting.

- PTA section of the school website (www.ish.dk/pta). More information will be added here in the coming months. Information that is available now includes:
 - General information about PTA
 - Information about the PTA meetings
 - Dates for upcoming meetings
 - Agenda for next meeting (posted one week before the meeting)
 - Meeting minutes from previous meetings
 - Contact details for members of the PTA Committee
 - Job descriptions for all roles in the PTA Committee
 - Information for Class Parents

Facebook Groups for ISH Parents

We talked about the different ways that parents can stay in touch with each other and the school on social media. Below are the links to the page/groups we talked about. Please note that the two Facebook groups described are not managed by the school and that any questions or concerns that require school feedback should be addressed to the school directly- via the IB Parents Association on ManageBac or via myself, Karolina (PTA Coordinator).

ISH Facebook page: <https://www.facebook.com/ishellerup/>

What? The official Facebook page for the school, managed by the school.

ISH Community Facebook Group: <https://www.facebook.com/groups/261055100681540/>

What? Private Facebook group managed by parents and staff at ISH. Buy/sell, accommodation rent/sale, a place to share information about life in Denmark, a place to post photos from community events etc.

International School of Hellerup – Mom’s Club

<https://www.facebook.com/groups/221611831591103/>

What? Private Facebook group, managed by ISH parents, for ISH families that are interested in connecting outside school-hours. Join the group to see invites for parent coffee mornings and other events.

Coffee Mornings – Brooke Wolthers

Brooke shared information about the parent coffee mornings. Parents meet up at different cafés in Copenhagen once a month. All parents are welcome. Please join the [International School of Hellerup – Mom’s Club Facebook group](#) to get invites for the coffee mornings and other parent and family events.

Timing of PTA Meetings

Parents at the meeting filled in a survey about what weekday and meeting time worked best for them. Thursdays from 16:00 – 17:00 suited most parents attending the meeting best. If

you would like to make your voice heard regarding the meeting time, please email pta@ish.dk by **Friday, September 15**. The result will guide the scheduling of the PTA meetings this school year.

Topics for next PTA meeting

Parents at the meeting suggested a number of topics to add to the agenda for the next PTA meeting:

- Getting to ISH – updates about the plans from Københavns kommune to improve the traffic situation outside the school, best walking routes for students from nearby train stations, where to park when dropping of your child etc.
- Field trip safety – vests/caps for children in PYP during field trips.
- School sports hall – any updates?
- School access and security
- Playground development and playground safety
- Danish lessons for DP students – what are the options?

If you would like to suggest a topic to add to the agenda for the next PTA meeting, please email pta@ish.dk by Wednesday, September 20.

Meeting ended 16.50

Next PTA meeting: Thursday, September 28 from 16:00 in the PYP1A Classroom (on the ground floor).