

## **PTA Meeting Minutes**

### **Wednesday 30<sup>th</sup> November 2016.**

Thank you very much to all the parents who attended our meeting, there was a good turn out and I appreciate the support.

- DP Coordinator and Principal.  
Evis and Mustafa introduced themselves and offered assistance and help if needed.
- PTA Extending the school day for PK-PYP1 to 2.30pm.  
This issue has been brought up in the PYP meetings and we await news in August 2017.
- SSS - Student Support Services and how we can test and support children.  
We talked about the procedure of evaluation from the first day that a child enters the classroom and what the school can do to help.
- Winter Party.  
The Winter Party will be held on Thursday, 15<sup>th</sup> December. Volunteers needed.
- Parents help needed for this year's DP Program graduation ceremony.  
Our first IB Graduation Ceremony will be held in May 2017. Parent volunteers are needed to assist (DP1 parents in particular). Thank you very much Ellen (DP/MYP parent) for offering your help.
- New students coming in mid-year and how the school can help to integrate these students.  
Once a student has been enrolled in the school, information is passed on to the PTA Coordinator who then contacts the parents to offer further assistance. PYP/MYP/DP Homeroom and Mentor teachers are to meet the new student on their first day to go over the schedule and any other practicalities in order to ensure a smooth transition into the school (this is particularly important for students entering the school mid-year).

- Gate - Entering and exiting using a code (children have been seen exiting without permission).

Teachers on duty are to be informed and to be more diligent when out on recess duty.

- Classroom ventilation.

Teachers have been asked to habitually open the windows throughout the day to ensure air circulation in the classrooms.

- The importance of having respect for ALL cultures (especially during this holiday season).

Classroom teachers have been asked to address this in class and Mentor time.

- Seasonal Social in the upper school with Art and Design exhibition.

Parents have been invited to join.